



Countryside Philosophy

"To lead, serve and guide the children of our community"

Covid-19 Guidance Protocol

Countryside has adopted several protocols for the safety and security of its students, their families and staff members.

Countryside's hours of operation are Monday- Friday from 6:30am-6:00pm. Countryside considers the health of our students a priority and strict guidelines are in effect. We advise that all families make the necessary adjustments to daily routines to adhere to mandated protocols that can affect drop off and pick up time. We appreciate your cooperation.

Communications made with a Countryside team member requires an appointment. Masks are optional. A written notice is required by the parent requesting their child to wear a mask at school. Children under the age of two cannot wear a mask due to suffocation concerns.

Social distancing recommended by health officials is not mandatory within our classrooms. Grouping of classrooms is managed stringently to avoid exposures.

Countryside's Open-Door Policy is suspended till further notice. All visits to our office must be scheduled. Please contact our office should you need to schedule a visit. Office staff is available any time, Monday- Friday between the hours of 9:00am-12:30pm and 3:00pm-5:00pm.

Drop off is managed as curbside around the shoe horse. A staff member is available to assist parents during arrival. Parents should not park during drop off. Parents must move their car completely around the shoe horse and stop at the edge of the sidewalk. Parents must remove their child from their car once they are parked directly in front of the sidewalk. **Removing your child should only occur when you are the first car in line.** A teacher will receive your child and walk your child to class. **NO LINGERING OR PROLONGED CONVERSATIONS ARE PERMITTED AT DROP OFF.** The flow of traffic is important and is monitored.

Parents are required to park for pick-up. Parents must call at a minimum, 10 minutes prior to arrival for pick up. Contacting the school prior to arrival allows the flow of dismissal to run smoothly. Parents are to walk to the front door and wait for their child to be dismissed. A staff member will walk the child out for pickups. **NO LINGERING OR PROLONGED CONVERSATIONS WILL BE PERMITTED AT PICK UP.**

Children with a fever of 99.1 or above are not permitted in the facility. Children that appear ill to the staff member, for any reason, are not permitted in the facility. Countryside holds the right to refuse entry to any child that displays signs of illness. Signs of illness are monitored and managed at school throughout the day.

Any child that becomes ill while at school must be picked up. Determination of child's condition is subject to the discretion of the administration. A doctor's note is required PRIOR to the child's return. Doctor's notes must be sent to info@countrysidelearningcenter.com.

If your child appears to be ill, please keep them home. **Parents must advise the school of any exposure, their child or any family member, may have with COVID-19. Do not bring your child to school if an exposure to COVID has occurred.** A doctor's note is required for any child that is ill PRIOR to their return to school. Doctor's notes must be sent to info@countrysidelearningcenter.com.

Staff member receiving the children will sign students in and wash their hands prior to entering the classroom. Signature sheets are provided at the end of the month for verification of attendance.

Toys used throughout the day are sanitized daily. Any toy that is placed in a child's mouth is inaccessible to other children till properly sanitized. Personal care routines will be managed consistently throughout the day. Children will nap with their designated groups.

Payments can be made over the phone using a credit card or debit card. A 3% administrative fee will be charged for credit card and debit payments. Cash payments are accepted. An appointment is required for cash payments. A \$30.00 late fee is applied for late payments and late pickups. Pickup times are strictly monitored.

It is the responsibility of each parent/guardian to inform family members and friends dropping off or picking up of these guidelines.

Countryside Early Learning Center, at any given time, holds the right to make any changes/alterations to this and any policy. Should you have any questions, please feel free to contact our office.